



**South Lake County Fire Protection District**  
— in cooperation with —  
**California Department of Forestry and Fire Protection**

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P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

**BOARD OF DIRECTORS REGULAR MEETING MINUTES**  
**Tuesday, February 21, 2023, at 7:00 p.m.**  
**Located at the Middletown Fire Station Board Room,**  
**21095 Highway 175, Middletown, CA 95461**

1. *President Bostock called the meeting to order at 7:00 p.m.*
2. *Chief Duncan led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Madelyn Martinelli, Matthew Stephenson, and President Rob Bostock. Absent: Jim Comisky. Also present: Unit Chief Mike Marcucci, Chief Paul Duncan, Battalion Chief Brian York, and Board Clerk Gloria Fong.*
4. **MARTINELLI/STEPHENSON MOTION** to approve agenda with badge pinning moved up to after citizens' input. *AYES: Cline, Stephenson, Martinelli, Bostock. Absent: Comisky. NOES: None. MOTION CARRIED*
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.

*None.*

6. Communications:
  - 6.a. Fire Sirens: *On behalf of the Fire Sirens, Courtney Duncan, new volunteer to the group, reports she's been working in the thrift store, which has been successful, doing well financially with a lot of patrons who visit and more visit every month.*
  - 6.b. Fire Safe Council: *Chief Duncan drew the Board's attention to the thank you letter that is in the packet. It was for including the chipping information on the mailers.*
  - 6.c. Volunteer Association: *Volunteer Association Todd Fenk reports that we have a lateral transfer coming from Pope Valley, adding leadership and skill set to the association group. They hit a little bump with the casino booking wedding instead on date of dinner fund raiser. They are working currently on a golf tournament. Paid Call Operator Robert Lanning has been doing some fuel reduction around town.*

- 6.c.1. Badge Pinning moved up after citizen's input.

*Chief Duncan and Association President Fenk*

*One of the greatest gifts that one can give is their time, volunteering to their community. With the badge comes responsibility for performance and how one interacts with the public.*

*Hannah Fenk and Hunter received their badges and collar brass.*

*On behalf of the Board, President Bostock thanked them for their time.*

6.d. Chief's Report

*Chief Duncan added to his report that there is storm coming up and is to affect the Cobb area.*

6.e. Finance Report: *There are no additions to report in packet.*

6.f. Directors' activities report

*Director Cline reports she will be attending class being offered at the Fire District Association of California conference on 1<sup>st</sup> day, a requirement that is to be met every two years.*

*Director Martinelli reports she filed her form 700, transferred to State of California the \$239,000 for the intergovernmental transfer program, and reports Loch Lomond's firewise program is shooting off ground. The group held 2nd seminar at Station 64, filled out grant applications, and was attended with a large # of parcel owners. The application includes estimate for redoing fire break of lower subdivision in that area, with ingress egress at Casale for evacuation purpose. \$5,000 per property for clearing and vegetation removal with 30% match from property owners. The new Loch Lomond owner hired a chipper to clear behind property that had not been graded in 75 years.*

*Director Stephenson has no activity to report.*

*Director Bostock has no activity to report other than signing a couple of checks.*

7. Regular Items:

7.a. Consideration and approval for the Professional Services Agreement for a Countywide EMS system evaluation between the Lake County Fire Chief's Association and AP Triton, LLC with South Lake County Fire's portion of the cost to be \$12,882. Placed on the agenda by Chief Mike Marccuci.

*Chief Marcucci informed the Board that this study is being done by reputable company and is a study that's imperative to EMS in Lake County for the 5 fire departments. It is intent is to place a value on the EMS system and what it's worth with a deliverable product to all 5 fire departments as well as the Board of Supervisors. Same company is also preparing study for Napa County.*

*The Fire Chief's Association went out to bid, pursuing request for proposal from several companies.*

*Things are not getting any slower and are getting busier with inter facility transport from hospital back to resident. Lakeport and Clearlake are seeing more of these because they are nearer to the hospital. There is worth the service.*

*This 3rd party is to give what it quantifies to provide this service. Then it goes to the Board of Supervisors, who make ultimate decision whether to bring in private as well as it being important for 5 fire department boards to know.*

*In lake county there is potential for Kelseyville out on fire depends on next fire department that takes time.*

*See data and information in*

*They will build data for EMS study for Lake County and this approval will be so we can participate with the other fire districts.*

**CLINE/STEPHENSON MOTION** to approve 7a as written. AYES: Martinelli, Stephenson, Cline, Bostock. ABSENT: Comisky. NOES: None. **MOTION CARRIED.**

- 7.b. Consideration for first responder of life support agreement with Napa County AMR. Placed on the agenda by Chief Mike Marcucci.

*Chief Marcucci and Director Comisky are attempting to schedule meeting with Napa County LEMSA, which he hopes to do during FDAC in March and to have more for the Board at the March meeting.*

- 7.c. Consideration and approval for Chief or his designee to start process with Pierce Manufacturing for purchase of two engines to replace Engines 6221 and 6321. Placed on the agenda by the Equipment and Facilities Committee.

*Chief Duncan informed Board that this is the formal process to replace primary type II engines at Hidden Valley and Cobb. The recommendation is low bid for Pierce for approval to purchase but hold off until we find out about FEMA grant, with won't be until a couple of months.*

*Chief Duncan is looking into delay of full payment but place order to get spot. The delay part is on chassis which is about a year out.*

**MARTINELLI/CLINE MOTION** to approve 7c to start process with Pierce for purchase of two engines and to delay the payment until we hear about the grant. AYES: Stephenson, Cline, Martinelli, Bostock. ABSENT: Comisky. NOES: None. **MOTION CARRIED.**

- 7.d. Consideration and approval for Chief or his designee to select finance option for purchase of two engines to replace Engines 6221 and 6321. Placed on the agenda by Chief Mike Wink.

*Chris Cappeto Senior Commercial Relation Manager of Tri Counties introduced himself and is supportive of district decision.*

- 7.e. Consideration and approval for disposition of old Snow Cat, to party willing to assume ownership while keeping it in Cobb Mountain area. Placed on the agenda by Chief Paul Duncan.

*Chief Duncan informed the Board that the Prather family is willing to accept and has mechanical ability for the Snow Cat. He feels it is important to keep it in the community with family vested in the fire service. There is little to no value left on it. As a gesture, it is recommended that a very small amount be accepted for the transfer of the ownership.*

**MARTINELLI/CLINE MOTION** to approve 7e let it go for \$1 to the Prather family. AYES: Stephenson, Martinelli, Cline, Bostock. ABSENT: Comisky. NOES: None. **MOTION CARRIED.**

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. January 17, 2023, Regular Meeting Minutes

8.b. Warrants - February


8.c. Budget Transfer

*Warrant list is corrected with addition of #10895 in amount \$212.54 to Seats and Stations for new grand total of \$94,502.56.*

**MARTINELLI/CLINE MOTION** to approve consent calendar with addition of 10895, corrections noted. **AYES:** Stephenson, Comisky, Martinelli, Cline, Bostock. **ABSENT:** Comisky. **NOES:** None. **MOTION CARRIED.**

9. **MARTINELLI/STEPHENSON MOTION** to adjourn meeting at 7:43 p.m. All in attendance are in favor of motion.

*Respectfully submitted by  
Gloria Fong, Clerk to Board of Directors:*

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**READ AND APPROVED BY  
ROB BOSTOCK, President – Board of Directors:**

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