



South Lake County Fire Protection District
— in cooperation with —
California Department of Forestry and Fire Protection

P.O. Box 1360 Middletown, CA 95461 - (707) 987-3089

BOARD OF DIRECTORS REGULAR MEETING MINUTES
Tuesday, April 18, 2023, at 7:00 p.m.
Located at the Middletown Fire Station Board Room,
21095 Highway 175, Middletown, CA 95461

1. *Vice President Comisky called the meeting to order at 7:03 p.m.*
2. *Chief Marcucci led pledge of allegiance.*
3. *Present: Directors Stephanie Cline, Madelyn Martinelli, and Vice President Jim Comisky. ABSENT: President Rob Bostock and Matthew Stephenson,. Also present: Unit Chief Mike Marcucci, Chief Paul Duncan, Battalion Chief Brian York, Office Technician Karin Collett, and Board Clerk Gloria Fong.*
4. **CLINE/MARTINELLI MOTION** to approve agenda. *AYES: Martinelli, Cline, Comisky, NOES: None. ABSENT: Stephenson, Bostock. MOTION CARRIED.*
5. Citizens' Input: Any person may speak for three (3) minutes about any subject of concern provided it is within the jurisdiction of the Board of Directors and is not already on the today's agenda. Total period is not to exceed fifteen (15) minutes, unless extended at the discretion of the Board.
None.
6. Communications:
 - 6.a. Fire Sirens: *No report.*
 - 6.b. Fire Safe Council: *Nothing new to add to item included with packet.*
 - 6.c. Volunteer Association: *Association President Todd Fenk reports they are getting ready for the open house on the 29th, preparing for dinner coming up on the 24th of June, have 4 new recruits cruising through academy, leading the charge and eager, showing up to drills and will graduate on the 30th and attend EVOG on June 3rd at Santa Rosa JC.*
 - 6.d. Chief's Report: *Chief Duncan added to his report Northshore Fire's member Pat Beristianos Memorial Pancake Breakfast is now May 6th at the Upper Lake station at no charge.*
 - 6.e. Finance Report: *Nothing to add to item included with packet.*
 - 6.f. Directors' activities report
Director Cline has no new activity to report and reminded everyone on the rigs to please be safe because Covid is still around.
Director Martinelli reports a couple who came in to do a notary with her expressed how impressed they are with the fire department and requested a flag for Station 64.

Director Comisky reports that as of last Friday he's supposed to be done being president of FDAC, met with Nancy of Fire/Rescue, Thursday's meeting in Sacramento has an unbelievable speaker list, reminded all about the \$90 million ERAF revenue and is looking to getting a service dog.

7. Regular Items:

- 7.a. Consideration for first responder of life support agreement with Napa County AMR. Placed on the agenda by Chief Mike Marcucci.

Chief Marcucci is still waiting on having second meeting. He met with individuals separately and they are open to a group meeting. He hopefully will have more and asked that this be kept on agenda for next Board meeting.

- 7.b. Consideration for Renewal of the Cal Fire contract (expiring June 30, 2023). Placed on the agenda by Chief Mike Marcucci.

Chief Marcucci presented power presentation, with current staffing levels and proposed with the addition of a Battalion Chief and additional firefighters for Amador to have on standby. The contract ending June 30th was a 3-year agreement. The renewal can be for 1, 2 or 3 and he proposes a 2-year, that allows for 1-year extensions twice. Fiscal year 22/23 maximum personnel costs are \$3,693,137 and actuals are less, estimated of \$3.1 million.

The current rule for vehicles is for the district to pay for actual repair costs for anything over 15 years old, which of the about 20 there are about 4 of that aren't 15 years old. The district can continue to use mechanics through Cal Fire.

CLINE/MARTINELLI MOTION for staff to prepare for review at the May meeting the Cal Fire contract with a 2-year option. AYES: Cline, Martinelli, Comisky. NOES: None. ABSENT: Stephenson, Bostock. **MOTION CARRIED.**

- 7.c. Consideration for Fiscal Year 2022-2023 Recommended Budget. Placed on the agenda by Staff Services Analyst Gloria Fong.

Recommended numbers are on the budget summary included in the packet, with recommendation to pull from reserves the shortfall.

The numbers don't include from tonight's finance communications NBS findings of about \$145,000 that will be adjusted on the final to be presented in August.

MARTINELLI/CLINE MOTION to approve with direction to staff to prepare budget with numbers from tonight with short fall to come from reserves. AYES: Cline, Martinelli, Comisky. NOES: None. ABSENT: Stephenson, Bostock. **MOTION CARRIED.**

- 7.d. Consideration for Resolution No. 2022-23-23, A Resolution Authorizing Participation in Federal Surplus Property Program. Placed on the agenda by Staff Services Analyst Gloria Fong.

It is recommended we continue with this program to have access to Federal surplus.

MARTINELLI/CLINE MOTION to approve 7d. AYES: Martinelli, Cline, Comisky. NOES: None. ABSENT: Stephenson, Bostock. **MOTION CARRIED.**

7.e. Consideration for Resolution No. 2022-23-24, A Resolution Authorizing Participation In and Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services (“FRMS”) Joint Powers Authority. Placed on the agenda by Staff Services Analyst Gloria Fong.

CLINE/MARTINELLI MOTION to approve item 7e. *AYES: Cline, Martinelli, Comisky. NOES: None. ABSENT: Stephenson, Bostock. MOTION CARRIED.*

7.f. Consideration for Authorization for Chief to execute Streamline Platform – Subscription Agreement for website transformation and hosting. Placed on the agenda by Chief Paul Duncan.

The current website is ADA compliant. Streamline will training all staff, is user friendly, is forward facing and mobile compliant.

CLINE/COMISKY MOTION to approve 7f as written. *AYES: Martinelli, Cline, Comisky. NOES: None. ABSENT: Stephenson, Bostock. MOTION CARRIED.*

8. Consent Calendar Items: (Approval of consent calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any Board member may request that an item be removed from the consent calendar for discussion later.)

8.a. March 21, 2023, Regular Meeting Minutes

8.b. Warrants – April

8.c. Budget Transfers

Warrant 10921 \$5,000 to North Coast EMS for their work on the Exclusive Operating Area project is added after last month’s meeting.

This month’s warrant list is corrected with the addition of #10945 in amount of \$2,438.02 to Wittman Enterprises and US Bank #10944 on warrant list corrected to \$24,037.63. This correction is card payment of \$1,190 to Lars Johnson Handyman for repair to Station 6 walkway damaged from recent storms \$99.64 to Stericycle for med waste collection, and removal of \$1,195.25 to Teleflex that’ll be on next month’s check because charge confirmation has not been received. This month’s new grand total is \$109,899.91.

CLINE/MARTINELLI MOTION to approve as amended. *AYES: Cline, Martinelli, Comisky. NOES: None. ABSENT: Stephenson, Bostock. MOTION CARRIED.*

9. **CLINE/MARTINELLI MOTION** to adjourn meeting at 8:17 p.m. All in attendance are in favor of motion.

Respectfully submitted by
Karin Collett, Office Technician:

DocuSigned by:
Karin Collett
C6CC545B03E844E...

READ AND APPROVED BY
ROB BOSTOCK, President – Board of Directors:

DocuSigned by:
rob bostock
BFADBDD0257B468...